

CONFIRMED MINUTES

APRIL 2023 BOARD MEETING

At the **June Board Meeting** on **9 Jun 2023** these minutes were **confirmed with the following changes**:

Hayley Praghert was only present for the morning sessions.

Name:	The Management Agency National American Foulbrood Pest Management Plan
Date:	Friday, 21 April 2023
Time:	9:00 am to 4:00 pm (NZST)
Location:	Board Room, Level 6 Harbour Tower, 2 Hunter Street, Wellington
Board Members:	Mark Dingle (Chair), Gabriel Torres, Hayley Praghert, Jane Rollin, Jason Ward, Murray Lewis, Val Graham
Attendees:	Clifton King, Dwayne Hill, Marco Gonzalez, Mike Harre
Apologies:	Mr Russell Marsh, Dennis Crowley, John Sanson

1. Board Only Session

1.1 Board Only Session

2. Minutes and Actions

2.1 Confirm Minutes of February 2023 Board meetings

Board Zoom Meeting: Approval to submit proposal to Minister 14 Feb 2023, the minutes were confirmed as presented.

February 2023 Board Meeting 17 Feb 2023, the minutes were confirmed as presented.



Confirm minutes of 14 Feb 2023 Board Meeting

Minutes of 14 Feb 2023 Board Meeting are confirmed.

Decision Date: 21 Apr 2023
Mover: Gabriel Torres
Seconder: Jason Ward
Outcome: Approved



Confirm minutes of 17 Feb 2023 Board Meeting

The minutes of 17 Feb 2023 Board Meeting are confirmed.

Decision Date: 21 Apr 2023
Mover: Gabriel Torres
Seconder: Mark Dingle
Outcome: Approved

The Board requested that they be informed of media interviews so that they can provide support when questioned by beekeepers.

2.2 Action List

Due Date	Action Title	Owner
15 Apr 2022	Apiary Inspection Capacity Status: Completed on 17 Feb 2023	Clifton King
29 Jul 2022	Operations Managers to prioritise DECA's for review based on insp... Status: In Progress	Clifton King
31 Aug 2022	Investigation of the relative costs of fulltime versus part-time AP2s Status: On Hold	Clifton King
30 Nov 2022	HiveHub AFB Reports Status: On Hold	Clifton King
16 Dec 2022	Vendor for website project Status: In Progress	Val Graham
17 Feb 2023	s53 Honey Permission Status: Not Started	Mike Harre
24 Feb 2023	Finalise Management Agency response to Round 3 submissions Status: Completed on 7 Mar 2023	Clifton King
24 Feb 2023	Update and resubmit AFBPMP Consultation Round 3 booklet for approval Status: Completed on 7 Mar 2023	Clifton King
24 Feb 2023	Update proposal to reflect Board infringement fine decision Status: Completed on 7 Mar 2023	Clifton King
24 Feb 2023	Update proposal and Consultation to reflect obligations and approach Jan MacKay to Māori Status: Completed on 10 Mar 2023	Clifton King
24 Feb 2023	Update schedule for submission of proposal to Minister Status: Completed on 7 Mar 2023	Clifton King
24 Feb 2023	Prepare media statement Status: On Hold	Clifton King
24 Feb 2023	Communications to beekeepers in cyclone affected areas Status: Completed on 24 Feb 2023	Clifton King
24 Feb 2023	Flood regions shapefile Status: Completed on 21 Feb 2023	Clifton King
31 Mar 2023	Proposals to progress strategy Status: Completed on 28 Feb 2023	Clifton King
14 Apr 2023	Abandoned apiary decision tree Status: Not Started	Marco Gonzalez
14 Apr 2023	Change to Statistics table in National Compliance Manager Report Status: Completed on 11 Apr 2023	Clifton King
14 Apr 2023	Include AFB counts and percentages in Operations Manager Reports Status: Completed on 18 Apr 2023	Dwayne Hill

Val advised that contacting a potential vendor for the website project was in progress.

Clifton advised that the action to prepare a media statement was on hold until after the Minister had considered the proposal.

Clifton advised that the changes to the Operations Manager Reports had now been completed.

The Board confirmed that the abandoned apiary decision tree was a priority given the increased occurrence of abandoned apiaries.

2.3 Interests Register



Val to update Interests Register

Val to update Interests Register

Due Date: 6 Jun 2023

Owner: Val Graham



Jane to update Interests Register

Jane to update Interests Register

Due Date: 6 Jun 2023

Owner: Jane Rollin



Mark to update Interests Register

Mark to update Interests Register.

Due Date: 6 Jun 2023

Owner: Mark Dingle

3. Management Papers

3.1 National Compliance Manger Report

Clifton provided the Board with an update to the statistics, and informed the Board that HiveHub users now have the option to pay their levy via credit card.

The Board noted that beekeepers owning a significant number of beehives had defaulted on their Certificate of Inspection requirements and questioned why they did not have a DECA. Clifton advised that while almost all commercial beekeepers have a DECA, not all do, and that the Management Agency had cancelled some of these beekeepers DECA's.

3.2 Plan order review update

Mike advised the Board that the Minister had received four proposals in addition to the proposal submitted by the Management Agency. MPI is currently working on providing an initial briefing to the Minister.

3.3 Strategy Challenge Statement

Mark updated the Board on progress since the last Board meeting and the development of the Challenge Statement.

The Board discussed the challenges implementing the National American Foulbrood Pest Management Plan including:

- The challenges of interpreting the reported incidence of AFB. The Management Agency had made it much easier for beekeeper to notify cases of AFB, and hence the increased reported incidence may reflect improved reporting and not an increase in the true incidence of AFB,
- That too many beekeepers regard a DECA as a certification/accreditation, and do not realise that it is an agreement whereby they agreed to eliminate AFB from their beehives.
- How do we motivate more beekeepers to eliminate AFB from their beehives / keep their beehives free form AFB? and
- How should we change our communications to better motivate beekeepers?

The importance of communicating a vision that resonates with beekeepers was discussed. Jane suggested the following as a first draft:

Beekeepers have the competence and confidence to eliminate AFB.

Jane and Val undertook to further develop the vision statement for consideration by the Board.

The Board agreed that the strategic priorities moving forwards are:

1. Disease Elimination Conformity Agreements
2. Motivating behavioural change including presentation of
 - a. case studies, and
 - b. best practice
3. Continuing to implement compliance and enforcement as appropriate.

3.4 Honey Surveillance

Clifton briefed the Board on the intervention logic behind the honey surveillance programme, how it complements beekeeper notifications of AFB and AP2 inspections, and enables more effective prioritisation of AP2 inspections.

3.5 Operations Manager Report

Marco and Dwayne presented their Operations Manager report to the Board.

The Board noted that the number of apiaries and hives inspected for the 2022/23 season to date had increased significantly compared to 2021/22 (4,026 apiaries vs 1,744, and 20,487 hives vs 12,246). The Board also noted that the year to date number of cases of AFB found by AP2 had increased 589 vs 425, and that this was associated with a small decline in the percentage of hives inspected found to have AFB, 2.87% vs 3.47%.

The Board discussed the beekeeper where AP2s found 112 cases of AFB in 170 hives inspected. Marco noted that this beekeeper had apiaries with incorrect GPS locations, and that this had made it difficult to identify that this beekeeper was the source of AFB for other beekeepers in the area. Clifton noted that incorrect apiary GPS coordinates was an ongoing issue in the northern region, and that additional inspection steps are required to ensure that the apiaries around a cases of AFB of 'unknown origin' are inspected. He also highlighted the need to run a campaign during the July - September to encourage beekeepers in the northern region to check that their apiary locations are correct.

4. Matters for Discussion

4.1 Health and Safety Report

The Board noted the April 2023 Health and Safety Report.

4.2 Phase 1 Cyber Security Report

The Board noted the Phase 1 Cyber Security Report, and that the phase 2 and 3 reports would provide an assessment of the cybersecurity risks and roadmap.

Val raised the requirement for Boards to review their risk and insurance annually.



Clifton to present the current insurance policy to the June Board...

Clifton to present the current insurance policy to the June Board meeting.

Due Date: 6 Jun 2023

Owner: Clifton King

4.3 2022/23 Budget Forecast

The Board noted the February 2023 YTD Finance Report.

4.4 Training Report

The Board noted the Training Report.

4.5 Complaints Report

The Board noted the Complaints Report.



Send Board a copy of the AFB Vaccine research paper

Clifton to forward a copy of the AFB vaccine research paper to the Board.

Due Date: 28 Apr 2023

Owner: Clifton King

5. Other Business

5.1 Other Business

6. Close Meeting

6.1 Close the meeting

Next meeting: June Board Meeting - 9 Jun 2023, 9:00 am

Signature:_____

Date:_____