

# User Guides



## Welcome to the HiveHub phone app – *for beekeeping on the go.*

You can use the HiveHub app to notify cases of AFB. And to deregister and register apiaries using the map. All while you're on location at the apiary.

Don't worry if you're out of cell coverage at the apiary – the HiveHub app will store any information you enter for 24 hours – so just make sure you get back in cell coverage within 24 hours.

It's important to note that the app doesn't do everything. You'll still need to use the computer version of HiveHub to:

- Submit ADR, Colony Returns, and COI forms
- Review items returned to you by The Management Agency
- Make help and support requests

## Let's get started!

To login to the HiveHub app, use your normal HiveHub username and password. The app is an easy way to use some of HiveHub features on your phone.

Enter your HiveHub username

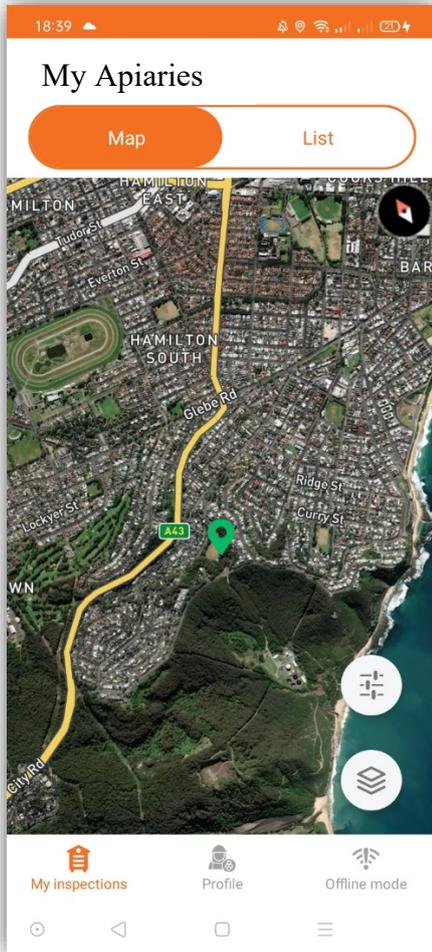
And enter your HiveHub password

Just like the computer version of HiveHub, you can view your apiaries on the map.



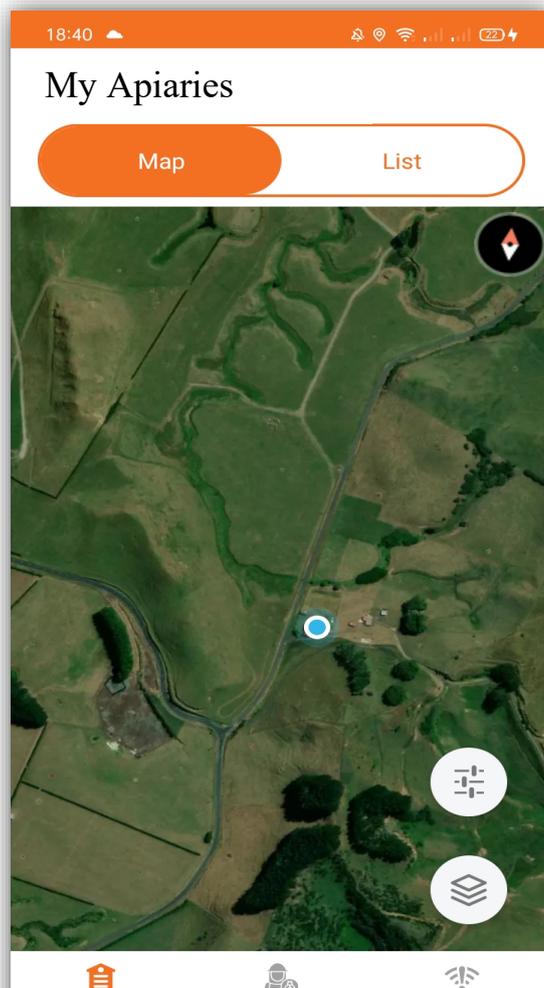
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You will see your registered apiaries as a green marker.

You can:

- toggle between map and satellite views using the **layer** button,
- and toggle between registered, deregistered, or view all apiaries using the **filter** button.



Your location will be visible on the screen as a blue dot.



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To view your apiary details, tap on the marker for that apiary.

09:10

MAF Id 1 Edit

**Report AFB** **Deregister**

Site name Registered

Apiary type  
Permanent

AFB this year	Colonies
0	1

BK Id  
-

Address of apiary  
**123 Fake Street**

Land owner / occupier  
**Garry smith**

Land contact  
**0277660145**

Location of hives on property  
back garden

Hazards on property

The Current information for that apiary will be displayed.

To edit the information, tap on **edit** and a form will open to allow you to edit details like

- Colony numbers
- Landowner details
- Location information,
- and hazards

To report AFB at this apiary, tap the **report AFB button**.

This will open the same form you are used to seeing in HiveHub.

Please give as much information as you can in this report.

To deregister an apiary, tap on the **deregister apiary button**.

You will be asked to confirm this, and the apiary will be sent to The Management Agency to be processed.

As with HiveHub on your computer, you can register a new apiary directly from the map.



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To do this on the app, tap the location of the new apiary on the map. The most accurate way to do this is to stand on the new apiary and tap the blue dot that marks your location.

A screen will appear with the location you selected showing as a blue marker.

To complete the process, tap on the **Register Apiary** button, fill out the form, and tap done.

Reporting suspected cases of non-compliance when out beekeeping is a good way to make sure your hives and the hives around you are safer from AFB.

To report non-compliance, tap the location of the suspected non-compliance on the map, without trespassing on private property.

To complete the process, tap the **Non-compliance** button, fill out the form, and tap done.

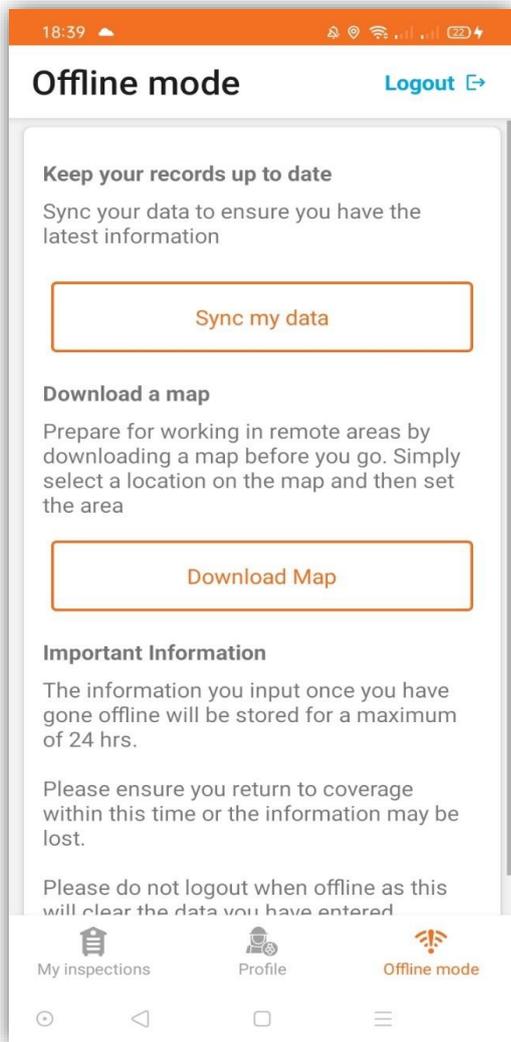
Put as much information as you can into this report. It will be sent directly to an AP1.

If you plan to use the HiveHub app outside of cell coverage, you need to set the app to 'offline mode' first. And the setup needs to happen while your cell has reception.

Best practice is to know where you intend to go and plan for not having reception.



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Step 1: Sync your data.

This ensures that all apiaries and locations are up to date.

Step 2: Download the map.

Scroll the HiveHub app's map to the area you're travelling to.

Select the area and a white circle will appear. You can adjust the size of this circle with the distance slider at bottom of the page. Tap download at the top right of your screen. This will save a street map for you to use when recording apiary locations.

When you return to cell coverage, your data will automatically update on the live map.

The HiveHub app also has a list view as an alternative to the map view. You can use the list view to edit your: MAF ID, apiary addresses, colony numbers, and inspection details.

You can also toggle between registered, deregistered and all apiaries.

**It's very important to note** that the HiveHub app will store any data you enter while out of cell coverage *for 24 hours*. If you do not return to coverage during this time any data you entered will be lost.

Watch the demo video for this user guide here [afb.org.nz/hivehub/video-and-user-guides/#video](https://afb.org.nz/hivehub/video-and-user-guides/#video)  
If you have any questions, we're here to help. Visit <https://afb.org.nz/hivehub/> for more information.

