



**THE MANAGEMENT AGENCY**

**AMERICAN FOULBROOD NATIONAL PEST MANAGEMENT PLAN**

**Policy Document**

**Policy Number:** AFB/22/0/11 – 005

**Policy Title:** Management Agency Directors Fees/Honorarium

**Scope:** Policy relates to fair and reasonable remuneration for time spent in attending Management Agency meetings and related work.

**Policy Statement:** Re: Honorarium/Directors Fees

The Management Agency Members (Board) will be paid suitable remuneration for their responsibility, time and commitment to the AFB NPMP commencing on 1 June 2015. Remuneration rates are set and will be pegged to the Government Paper (Cabinet Office Circular – CO (12) 6 CO909/5 relating to fees framework for members appointed to bodies in which the crown has an interest and will be adjusted from time to time as appropriate."

Rates;

- Chairman: \$580 per day per meeting, plus an appropriately agreed allowance per annum to cover communication and other commitments outside of the Management Agency Board meetings.
- Executive: \$395 per day per meeting, plus appropriately agreed allowance per annum to cover communications and other commitments outside of the Management Agency Board meetings.

The Inland Revenue Department mileage rate will apply when Management Agency Board Members are called upon to travel on AFB NPMP business using their own transport.

**Budget Consideration:** The budget allocation will provide appropriate funding per financial year.

**Procedures:** Members will invoice the Management Agency twice a year, on 30 November and 31 May for fees accrued"

**Effective Date:** This policy will be effective from 20 April 2018.

**Review Date:** 20 April 2021

John Hartnell  
Chairman AFB PMP Board of Management

Date

