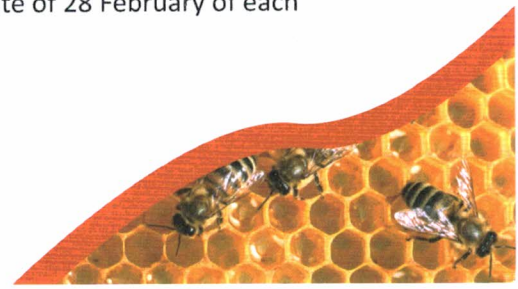


THE MANAGEMENT AGENCY
AMERICAN FOULBROOD NATIONAL PEST MANAGEMENT PLAN

Policy Document

- Policy Number:** AFB/22/0/11 – 024
- Policy Title:** **Budget Preparation and Consultation with Beekeepers**
- Legislation:** Section 16 Biosecurity (American Foulbrood – Apiary and Beekeeper Levy) Order 2003
- Scope:** The Management Agency (Board) of the American Foulbrood National Pest Management Plan is responsible for the preparation and circulation of a budget to all registered beekeepers in accordance with Section 16 of the Levy Order 2003.
- Policy Statement:** The Manager will consult with the AFB PMP Management Board during December of each year on the preparation of a suitable budget for the financial year commencing 1 June of the following year.
- Upon confirmation of the budget by the AFB PMP Management Board, the Manager must before the commencement of each levy year consult with beekeepers on how the levy monies are to be spent. Every beekeeper must be given the opportunity to make a submission on the proposed budget.
- Notification:** A notice is to be placed both in the October Beekeeper Journal and AFB PMP electronic newsletter confirming the budget consultation and submission programme for the forthcoming year. The notice will contain the Board approved beekeeper levy for this period in accordance with Section 12 of the Levy Order 2003.
- The notice will advise a copy of the budget will be made available on the AFB website from 1 January of each year.
- Beekeepers who have provided an email address will be sent a copy of the budget by no later than 7 January of each year.
- Beekeepers who have not provided an email address will be mailed a copy of the budget by no later than 7 January of each year.
- Making a Submission:** All notifications (as above) will provide details on how to make a submission on the budget. Submissions will have a close off date of 28 February of each year.



Attachment: A copy of the notice forms part of this policy.

Effective Date: 25 May 2017.

Review Date: 25 May 2019



John Hartnell
Chairman AFB PMP Management Board

Date 25.5.17