

MINUTE SUMMARY OF A MEETING OF THE MANAGEMENT BOARD OF THE AMERICAN FOULBROOD NATIONAL PEST MANAGEMENT PLAN (AFB PMP) HELD ON 24 (THURSDAY) AND 25 (FRIDAY) AUGUST 2017 IN THE BOARD ROOM, RYDGES HOTEL, CHRISTCHURCH COMMENCING AT 8.30 AM ON BOTH DAYS.

1.0) ATTENDANCE

Present

John Hartnell (Chairman)
Russell Marsh
Jason Ward
Gabriel Torres
Ms Kim Poynter
Geoff Gwyn (Ministry for Primary Industries Representative)
Rex Baynes (Manager)

Apologies

Frans Laas

Guests

Byron Taylor AsureQuality
Ms Chantel Rich AsureQuality
Mr Mike Harre Ministry for Primary Industries
Ms Megan Verry Ministry for Primary Industries

2.0) CHAIRPERSONS WELCOME AND OPENING COMMENTS

The Chairman welcomed members to the meeting and to Christchurch and in doing so extended a warm welcome to Geoff Gwyn, Director Readiness and Response with MPI. The meeting noted Geoff's participation in the meeting had come about as a result of the Chairman's formal invitation to Mr Martyn Dunn, Director General, Ministry for Primary Industries for MPI, representation on the AFB PMP Management Board.

The Chairman raised a matter of concern to the Board in regards a recent meeting in China involving both MPI and Chinese government officials. The Chairman noted that information received indicated the MPI officials had not sort advice or a briefing from the AFB PMP Secretariat prior to departure which potentially placed them at a disadvantage when discussions arose around the AFB PMP Plan in New Zealand. Future consideration should include a full briefing and if required attendance by a member of the AFB PMP Management Board to support discussions and clarify process and procedure. A clear and concise industry perspective would be a valuable contribution.

The Manager raised for discussion the matter of ADR defaulters that currently sit at 1,000 equating to a default rate of 13%. The Manager also noted that in excess of 200 defaulters were DECA holders. This information had been sent to MPI several days earlier. The Manager advised that between his office and the contractors AsureQuality all possible chase-up actions had been exhausted and that MPI support was required. The Manager reminded the meeting of the importance the MPI auditors placed on the non-compliance issue.

It was moved:

"THAT those beekeepers who are ADR non-compliant and holding a Disease Elimination Conformity Agreement – DECA will be sent a warning letter notifying them that if their ADR is not lodged within 10 working days of receipt of the letter (couriered or registered) their DECA will be revoked.

Ward/Gwyn
(Carried)

MPI briefing document to be prepared.

3.0 BOARD MEMBER'S REGISTER OF INTEREST (CONFLICT) DISCLOSURE FORM

3.1 Disclosure Form (attached)

The meeting noted the Board disclosure report as contained in the meeting book.

4.0 HEALTH AND SAFETY REPORT

The meeting was referred to the Health and Safety report as provided by AsureQuality.

5.0 NOTIFICATION OF GENERAL BUSINESS

Various items were raised for later discussion.

6.0 COMPLAINTS REPORT

No complaints reported to Board.

7.0 CONFIRMATION OF PREVIOUS MINUTES – MEETING CONVENED ON 11,12, AND 13 JUNE 2017 IN LOWER HUTT

It was moved:

“THAT the minutes (subject to amendments) as previously circulated and tabled be confirmed as a true and accurate record of the meeting:

Hartnell/Ward
(Carried)

8.0 MATTERS ARISING NOT ELSEWHERE CONTAINED ON THE AGENDA

Discussion was held addressing various items.

9.0 ASUREQUALITY CONTRACT 2017/2018 AND RELATIONSHIPS – PRE-DISCUSSION PRIOR TO LATER MEETING WITH ASUREQUALITY REPRESENTATIVES

The Chairman confirmed as above the signing of the 2017/2018 AsureQuality contract for services.

10.0 FINANCIAL

The Board considered the financial reports.

The Manager reported that in accordance with policy all levy defaulters were now in the hands of Debtworks New Zealand who as in past years were now chasing the debt.

It was moved:

“THAT the financial reports as tabled and the AFB PMP Management Board investments be noted and confirmed”

Marsh/Hartnell
(Carried)

11.0 AFB RECOGNITION COURSE TRAINING

The Board noted the various reports.

12.0) AFB AUTHORISED PERSON INSPECTION ACTIVITY

The Board noted the various reports

13.0) AFB PMP MANAGEMENT BOARD SESSION (MANAGER EXCLUDED)

This meeting commenced at 8.00 am on 25 August 2017 (Friday) and finished at 9,00 am.

14.0) MEETING WITH ASUREQUALITY REPRESENTATIVES (BYRON TAYLOR AND CHANTEL RICH)

Note: Ms Megan Verry and Mike Harre from the Ministry for Primary Industries were also in attendance.

14.1 Combined AFB /Exotic Inspection Warrants

The process for issuing combined warrants was discussed.

14.2 Technology Presentation by Gabriel Torres

Gabriel reported on the GIS System used by exotic surveillance on the apiary data base while noting the perceived advantages to the AFB PMP.

14.3 APIWEB

The Board received a report from Byron Taylor on the APIWEB upgrade programme.

14.4 AP2 Activities

The Chairman advised Byron and Chantel of the resolution passed the day before, namely:

It was moved:

“THAT AsureQuality be requested to provide to the AFB PMP Management Board a report (by 8 September 2017) in line with the current Board report highlighting based on statistical analysis and evidence (hive location, incidence of AFB and other relevant drivers) the number of additional AFB Authorised Persons required across the country”

Poynter/Marsh
(Carried)

14.5 AsureQuality Monthly Report

The AsureQuality monthly report was tabled and discussed.

14.6 Budgets Versus Actuals

Report as presented.

14.7 Mid 2017 Retail Spore Testing Programme

The Manager provided the meeting with a report on the results of the most recent retail pack sampling exercise where 80 retail sample packs were purchased independently from a variety of outlets including supermarkets, farmers markets and TradeMe. The samples were as previously collated and then hand delivered to the MPI laboratory in Wallaceville (Upper Hutt) which is ISO accredited. The results of the testing indicated 1 sample only tested positively for light growth AFB.

It was agreed the next round of testing would be based on export production.

14.10 ADR Non-Compliance - Beekeepers Holding a DECA

Byron Taylor and Chantel Rich were advised of the following resolution passed the previous day.

It was moved:

“THAT those beekeepers who are ADR non-compliant and holding a Disease Elimination Conformity Agreement – DECA will be sent a warning letter notifying them that if their ADR is not lodged within 10 working days of receipt of the letter (couriered or registered) their DECA will be revoked.

Ward/Gwyn
(Carried)

14.10.1 Action Required

The Manager to liaise with Byron Taylor over contacting ADR defaulters holding a DECA.

15.0 MINISTRY FOR PRIMARY INDUSTRIES – MEGAN VERRY AND MIKE HARRE

Mike Harre presented the Operating Protocol document advising he is eager to get this onto the MPI website to demonstrate positive relationship being developed and worked on with AsureQuality, AFB PMP Management Board and the Ministry. Mike emphasised it is a working document and will version and date each update and amendment.

It was noted the Standards meeting was given responsibility to check all work streams.

15.10 ADR Non-Compliance

Megan presented a map of ADR defaulters (as provided by the Manager) to better understand the exact situation and as a guide to assist in determining the various steps that need to be taken. Megan advised she would be arranging a meeting with Peter Whiteman in Wellington, Pastoral House (MPI Prosecutions) at which point it was agreed the Manager would attend.

15.20 Recent MPI Meeting in China

The Chairman repeated his concerns from the previous day in regards MPI representation during talks with Chinese counterparts recently in China and that MPI representatives were not fully briefed. It was agreed the newly appointed policy person (with ApiNZ) would be the ideal person to develop suitable briefing papers for such meetings.

16.0 GENERAL BUSINESS AS NOTIFIED EARLIER IN THE MEETING

Various matters were raised and discussed

17.0 DATE AND VENUE OF NEXT MEETING

Date: 16 and 17 November 2017

Location: Wellington

Venue: Offices of APINZ and AFB PMP
Level 4
187 Featherston Street
Wellington

Start: TBA
